

## Ringstead NP Steering Group

### Minutes of meeting 31<sup>st</sup> January 2018, Ringstead Business Centre

**Present:** Derrick Sims (DS), Kathryn Slack (KS), Chris Benham (CB), Tish Scott (TS), Cllr Richard Phillips (RP), Cllr Jeff Hornsey (JH)

**Apologies:** Adrian Briggshaw, Barbara Dickinson, Colin Wilkinson, Lesley Duff

Agenda Item	Matters Arising	Action By & Date
1	DS notified the Steering Group that Mike Acornley has resigned. New secretary is needed. CB to progress	CB - asap
2	CB declared an interest in respect of a previously approved, but still current planning application for the business centre site	
3	Meeting minutes for 18 <sup>th</sup> January agreed.	
4	Funding application has been received. Await reply and how much we have been granted	CW
5	DS carrying out consultations to the school on 20 <sup>th</sup> Feb & the Youth Group on 22 <sup>nd</sup> Feb	DS
6	DS shared the animation presentation and his speech. Some changes to be made to the slides. Changes to be sent to KS for review	DS/KS
7	The advertising and marketing of the Public Consultation was discussed. Poster produced by CB was reviewed and approved. Posters to be put up in shops and notice boards around the village & in next Messenger magazine	CB – weekend of 3&4 Feb
8	Various locations in the village to be measured for correct banner size	CB - asap
9	Banners, maps & leaflets printing quotes required in time for next parish council meeting	KS – 14 <sup>th</sup> Feb
10	Banner locations discussed and to be confirmed – Dodson & Horrell or CB's office building railings, School, Community Garden & Peace Park	Various - asap
10	Animation link to be sent to Lisa to be added to website	DS/LR
11	CB shared table of village demographics & media formats	
12	CB & RP offered to lend their projectors for the Public Consultation	
13	Promotional material will be required for the public consultation	DS/CW
14	Display boards for maps required for the public consultation	JH
15	DS confirmed his absence on 10 <sup>th</sup> March	
16	Next meeting will be on Thursday 15 <sup>th</sup> February in the Village Hall at 7.30pm	