

RINGSTEAD PARISH COUNCIL

Parish Office:
The Village Hall
9 High Street
Ringstead
Northants NN14 4DA

Telephone: 01933 622176
E-mail: clerk@ringsteadpc.org.uk
Web: www.ringsteadpc.org.uk



To: All Parish Councillors
From: Ms L Ritchie, Clerk to Ringstead Parish Council

Date: 8 November 2018

Dear Councillor

You are hereby summoned and required to attend the **Annual Meeting** of Ringstead Parish Council to be held in The Village Hall, High Street, Ringstead, Northamptonshire NN14 4DA on **Wednesday 14 November 2018** commencing at 7.30pm to transact the business listed below.

Members of the Public and Press are invited to attend and to participate in Public Open Time.

AGENDA

- RPC18/217 Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting).
- RPC18/218 To Receive and approve apologies for absence
- RPC18/219 To receive Declarations of Interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).
- RPC18/220 To receive and approve for signature the Minute of the Meetings held on the 10 and 24 October 2018*
- RPC18/221 To receive and approve the Monthly 2018/2019 Budget Review
- RPC18/222 To receive report from the Finance Advisory Committee.
- RPC18/223 Review of Actions from previous meeting and to receive the Clerk's Report.*
- RPC18/224 To receive and approve the Balance of Accounts.*
- RPC18/225 Chairman to approve and sign off the Bank Statements.
- RPC18/226 To receive and approve the Monthly 2018/19 Budget Review.*
- RPC18/227 Councillors' roles and responsibilities to be advised, and published.
- RPC18/228 To Discuss Ringstead Rangers Rent.
- RPC18/229 To Discuss Ownership of the Car Park.
- RPC18/230 To discuss 2019/2020 budget request and extra works suggestions and requests.
- Play Park £9,000.00
 - Recreation Ground Gate £3,000.00
 - National Celebration days £1,000.00
- RPC18/231 To Discuss proportion of Wave Invoice to be paid by Historical Society (water supply chapel)

Please note that this is a public meeting and you may be filmed, recorded and published.
Copies of all council papers are available to download at: www.ringsteadpc.org.uk

RPC18/232 To Discuss security at the Recreation area after recent issues.

- Gate *
- Gate – Car Park
- Boulders/Perimeter Bund

RPC18/233 To Discuss adoption of Grit Bins.*

RPC18/234 To approve the following invoices due for payment:

Payment Type.	Payee	Net £	VAT £	Total £	Details	Budget
SO	L Ritchie	361.56	0.00	361.56	Clerk Salary	Staffing, Clerk Salary
SO	HMRC	90.38	0.00	90.38	Clerk Income Tax	Staffing, Clerk Salary
S/O	K West	90.00	0.00	90.00	Cleaner Salary	Staffing, Cleaner Salary
001428	T H Services	35.00	0.00	35.00	October Mtce Comm Gdn	Open Spaces
001429	EON	324.51	16.23	340.74.	Street Lighting Electricity	Street Lighting Electricity
001430	Balfour Beatty	140.25	28.05	168.30	Invoice 62901	Street Lighting Upgrade
001431	SLCC	41.00	0.00	41.00	SLCC Membership	Memberships
001432	Viking	19.37	2.90	23.51	Stationary	Office Expenses, Stationary
001433	PKF Littlejohn	300.00	60.00	360.00	Audit External	Audit
001434	Smiths Fire	66.95	13.39	80.34	Fire Inspect	Village Hall, Fire Inspection
001435	Zommune	450.00	90.00	540.00	Website Annual Fee	Office Expenses, Website Mtce
DD	Utility Warehouse	105.78	5.59	111.37	Electricity Village Hall	Village Hall, Electricity
DD	BT	26.22	5.24	31.46	Telephone	Offices Expenses - Telephone
DD	BT	20.30	4.06	24.36	Broadband	Office Expenses - Broadband
DD	Anglian Water	20.85	3.65	24.50	Water Village Hall	Village Hall - Water

REPORTING FOR INFORMATION ONLY

RPC18/235 Traffic Movement and Highways: Cllr G Slack to give verbal update.

RPC18/236 Lighting Report: Cllr C Marston to give verbal update.

RPC18/237 Open Spaces: Cllr C Harris to give verbal update.

RPC18/238 Kinewell Trust: Cllr Ms K du Boulay to give verbal update.

RPC18/239 Neighbourhood Plan

RPC18/240 Police Liaison Report: Cllr I Grant to give verbal update

RPC18/241 Recreation Ground Upgrade

RPC18/242 Date of Next Parish Council Meeting: Wednesday 12th December 2018

Ms L Ritchie
Clerk to the Council

*Background information provided prior to meeting

***The Agenda specifies the business that it is proposed to transact
(Local Government Act 1972 Sch.12 para 10 (2)(b))
and the Council cannot lawfully decide any matter which is not specified in the Agenda
(Longfield Parish Council v Wright (1918) 88 LJ Ch 119)***