

# RINGSTEAD PARISH COUNCIL

Parish Office:  
The Village Hall  
9 High Street  
Ringstead  
Northants NN14 4DA

Telephone: 01933 622176  
E-mail: [clerk@ringsteadpc.org.uk](mailto:clerk@ringsteadpc.org.uk)  
Web: [www.ringsteadpc.org.uk](http://www.ringsteadpc.org.uk)



To: All Parish Councillors  
From: Ms L Ritchie, Clerk to Ringstead Parish Council

Date 8 November 2019

Dear Councillor

You are hereby summoned and required to attend the ordinary meeting of Ringstead Parish Council to be held in The Village Hall, High Street, Ringstead, Northamptonshire NN14 4DA on Weds 13 November **2019** commencing at 7.30 pm to transact the business listed below.

Members of the Public and Press are invited to attend and to participate in Public Open Time.

## AGENDA

- RPC19/578 Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting).
- RPC19/579 To Receive and approve apologies for absence
- RPC19/580 To receive Declarations of Interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).
- RPC19/581 To receive and approve for signature the Minute **of the Meetings held on the 9 October and 17 October 2019.\***
- RPC19/582 Review of Actions from previous meeting and to receive the Clerk's Report.\*

ACTION	BY WHOM
Start an Official Complaint regarding Kinewell lake	Council confirms wants complaint to be put in. MK
Request hedge to be cut back on Station Road, after nesting season	Contractor been in hospital so unable to request
Visit possible Spire homes lights and photograph/log	Cllr Talbot ,Complete details sent to SPIRE
Send terms of reference for Land Registry and payment	Clerk Complete
Accept quote from Jamie Bright for picnic benches	Clerk
Investigate funding sources for Entrance to M.U.G.A.	MK
Submit suggestions for Messenger Advert	Cllrs
Speak with relative re 'missing bench' at Kinewell	KB
Clerk to chase Co-op to see if they have completed their visit to Survey.	Clerk Complete awaiting response

- RPC19/583 To receive and approve the Balance of Accounts.\*

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- RPC19/584 Chairman to approve and sign off the Bank Statements.
- RPC19/585 A. To receive and approve the Monthly 2018/19 Budget Review  
B. To receive Report from FAC
- RPC19/586 To discuss and agree action for Cllrs email addresses\*.
- RPC19/587 RPC to agree the requirement for a Public works loan to pay for all the outstanding streetlighting works.
- RPC19/588 To consider the need to promote candidacy at the May 2020 elections
- RPC19/589 Councillors to consider withholding the S.137 & Grant Monies budget for 2020/21 until any and all requests to support Parish VE Day Commemorations have been received or the April RPC meeting passes. After which any remaining budget can be opened to other requests for funding.
- RPC19/590 Councillors to consider advice given by NALC for budgeting staff salary scales for 2020/21 and agree a percentage budget uplift of between 2 and 10%
- The salary scales for 2020/21 have not yet been published. The unions submitted a claim for a 10% increase and this is being considered by the employer's bodies, although it is unlikely to come to fruition. It is not possible to advise what percentage increase to include in the budget. Inflation is around 2%, so perhaps somewhere between 2 and 10%
- RPC19/591 Consider and agree Draft Boundary Agreement with Respect to land at Kinewell Lake.
- RPC19/592 RPC to agree and approve the Councils formal reporting requirements and at what stage from the Neighbourhood Planning Group in light of recent adhoc requests for full update." The Neighbourhood Planning Group have confirmed the following dates (Response from RPC19/573)
- Draft site Selection outcome was issued to Ringstead Parish Council October 2019  
Ringstead Parish Council took comments and concerns to the Neighbourhood Planning Group meeting 29th Oct 2019,
  - Draft site Selection outcomes consultation event for the residents of the village is being booked for December the 7th or the 12th with the 12th the most likely date to allow for publicising
  - All comments from developers and residents will be collected and reviewed and considered by the Neighbourhood Planning Group for inclusion or revision of the plan
  - Any developers that submitted development plans will be invited to attend and display their proposal at the event
  - Pre submission draft Neighbourhood Plan should be issued to Ringstead Parish Council December 2019 or January 2020 depending on any revision of the plan from the consultation event
  - All comments from RPC should be returned in a single correspondence and will be reviewed and considered by the Neighbourhood Planning Group for further revision
  - The Ringstead Neighbourhood Plan could be ready for submission to East Northamptonshire Council February / March 2020
  - The Neighbourhood Plan should be reviewed at least in part every 5 years or if the village undergoes significant change ie RPC secure new green space, any expected development does not take place , ETC
- RPC19/593 To Consider and agree action with regard to St Marys Church Christmas tree festival.\*

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- RPC19/594 To Consider and agree action regarding quotes for path at M.U.G.A.\*
- RPC19/595 To Consider and agree action regarding quote to remove pillar at Village hall and rebuild\*
- RPC19/596 To approve the purchase of Defibrillator replacement spares (two sets of pads and batteries) and authorise the Clerk to purchase them (as convenient) with an limited of spend of £100 plus vat - typical adverts in file attached\*
- RPC19/597 To consider and approve action for quote from Kensigns in Kettering for fitting of ENHC plaque.
- RPC19/598 To agree Invoices for Payment.

Payment Type.	Payee	Total £	Details	Budget	Budget Code	Spending Power
S/O	L Ritchie	410.04	Clerk Salary	Staffing, Clerk Salary	31	Local Government Act 1972 s 112
S/O	HMRC	102.59 36.06	Clerk Income Tax August extra hrs	Staffing, Clerk Salary	31	Local Government Act 1972 s 112
S/O	K West	90.00	Cleaner Salary	Staffing, Cleaner Salary	32	Local Government Act 1972 s 112
	ENC	160.57	Emptying Bins	Emptying Bins, Emptying Bins	52	Public Health Act 1875 s164 & Litter Act 1983, s 5 6
	Viking	62.11	Stationary	Stationary, Stationary	37	Local Government Act 1972 s 111
	EON	420.68	Street Lighting Electricity	Street Lighting, Electricity	44	Parish Councils Act 1957 s 3
	Wave	14.90	Water Cemetery Chapel	Cemetery Chapel, Maintenance.	24	Local Government Act 1972 s 214
	Wicksteed Leisure	67,140.00	MUGA Installation	MUGA Project	72	Local Government Act 1972 s 112
	Smiths Fires	77.88	Fire Inspection	Village Hall, Fire Inspection	62	Local Government Act 1972 s 19
	NCALC	49.00	Training Cemetery Management	Training, Training	56	Local Government Act 1972 s 111
	Planit-X	1,794.00	Neighbourhood Plan	Neighbourhood Plan Grant	67	Local Government Act 1972 s 112
DD	Total Gas & Power	491.49	Electricity Village Hall July to Oct	Village Hall, Electricity	61	Local Government Act 1972 s 112
DD	BT	28.52	Telephone	Offices Expenses - Telephone	36	Local Government Act 1972 s 111
DD	BT		ACCOUNT IN CREDIT DUE TO REFUND FOR HUB	Office Expenses - Broadband	35	Local Government Act 1972 s 111
DD	Anglian Water	18.50	Water Village Hall	Village Hall - Water	65	Local Government Act 1972 s 19

## REPORTING

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## FOR INFORMATION ONLY

- RPC19/599 Report from Traffic Movement Advisory Committee: Cllr G Slack to give verbal update.
- RPC19/600 Lighting Report: Cllr C Marston to give verbal update.
- RPC19/601 Open Spaces: Cllr C Harris to give verbal update.
- RPC19/602 Kinewell Trust: Cllr Ms K du Boulay to give verbal update.
- RPC19/603 Police Liaison
- RPC19/604 Neighbourhood Plan update
- RPC19/605 MUGA proposal and funding application
- RPC19/606 Village Hall Development Project
- RPC19/607 Date of Next Parish Council Meeting: Wednesday 11 December 2019 at 1930

Mrs L Ritchie  
Clerk to the Council