

# RINGSTEAD PARISH COUNCIL

Parish Office:  
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To: All Parish Councillors  
From: Ms L Ritchie, Clerk to Ringstead Parish Council

Date: 7 February 2019

Dear Councillor

You are hereby summoned and required to attend the meeting of Ringstead Parish Council to be held in The Village Hall, High Street, Ringstead, Northamptonshire NN14 4DA on **Wednesday 13 February 2019** commencing at 7.30pm to transact the business listed below.

Members of the Public and Press are invited to attend and to participate in Public Open Time.

## AGENDA

- RPC19/299 Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting).
- RPC19/300 To Receive and approve apologies for absence
- RPC19/301 To receive Declarations of Interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).
- RPC19/302 To receive and approve for signature the Minute of the Meetings held on the 9/16 January 2019\*
- RPC19/303 Review of Actions from previous meeting and to receive the Clerk's Report.\*
- RPC19/304 To receive and approve the Balance of Accounts.\*
- RPC19/305 Chairman to approve and sign off the Bank Statements.
- RPC19/306 A. To receive and approve the Monthly 2018/19 Budget Review  
B. To receive Report from FAC
- RPC19/307 Councillors to agree and approve the acquisition of an Office safe for use of by the Parish Council for storage. Clerk to provide quotes.
- RPC19/308 Councillors to agree and approve next actions on Kinewell lake Boundary
- RPC19/309 Clerk to supply quotes for gate and barrier installation at Gladstone Street recreation ground. Councillors to agree and approve quote for installation work.\*
- A. Gate  
B. Barrier for Car Park
- RPC19/310 Councillors to agree, approve and consent to publish Councillors Roles and Responsibilities\*
- RPC19/311 Councillors to agree and approve actions for Land registration for the following.
- A. Gladstone Street Recreation Ground  
B. Community Garden  
C. High Street Car Park  
D. Peace Park  
E. Cemetery  
F. Kinewell Lake.
- RPC19/312 To discuss The Greenway – Ham Lane report and approve future actions. ENC Council have been invited to attend meeting for update.
- RPC19/313 To approve request from 'Beat The Street' \*
- RPC19/314 To Approve request from the Neighbourhood Planning Group to raise an invoice for £615.00 as a payment towards loan.
- RPC19/315 To Review and respond to Neighbourhood Planning Consultant response to Parish Council comments - documents attached (Response and Settlement Boundary Methodology).\*

Please note that this is a public meeting and you may be filmed, recorded and published.

Copies of all council papers are available to download at: [www.ringsteadpc.org.uk](http://www.ringsteadpc.org.uk)

RPC19/316 To approve purchase of additional Green Waste bin for Cemetery

RPC19/317 Agree and approve actions in view of the following advice from NCLC

Elections & Eligibility The plan as things stand is that all parish and town councils will have elections on 7 May 2020. It is important that councils promote and encourage candidacy and push for strongly contested elections wherever possible. The planning for a big 7 campaign to encourage people to stand should start about a year out, so your council needs to start thinking about it in May 2019. The activity gradually ramps up over the year and it needs to be in full swing from 1 January 2020 until the close of nominations on 8 April 2020. In terms of eligibility for office, the government is expected to amend the Local Government Act 1972 to disqualify persons convicted of relevant offences or subject to orders or notification requirements relating to sexual or anti-social behaviour. Further information will be circulated if this come into force before the 2020 elections.

RPC19/318 Agree and approve actions in view of the following advice from NCLC

Finance Austerity continues and principal local authority budgets remain under extreme pressure, particularly the county council's, which has statutory responsibility for care services. Parish precepts for 2019/20 may already include uplifts for taking over grit bins, or providing local bus services, but is likely that there will be more coming down the line during the year. LGR brings opportunities, that's 6 undeniable, but it also brings threats, particularly the financial threat of service dumping and cost-shunting. It's important that parish and town councils look for opportunities to innovate rather than just replacing principal council services like for-like

RPC19/319 Agree and approve any actions for the Police liaison Councillor  
Aggravated burglary of a property in Burnell Close, Ringstead between 2pm and 7.45pm on Saturday, 2 February. Elderly victim arrived home with friends and two large built males dressed in black rushed out of the address pushing past the victim's friends and they were seen to be carrying shiny metal objects, believed to be weapons in their hands. The males were then seen to join up with two other males and get into a waiting car and drive away from the area.

RPC19/320 To approve following Invoices for Payment.

Payment Type.	Payee	Net £	VAT £	Total £	Details	Budget	Budget Code
S/O	L Ritchie	361.56	0.00	361.56	Clerk Salary	Staffing, Clerk Salary	31
S/O	HMRC	90.38	0.00	90.38	Clerk Income Tax	Staffing, Clerk Salary	32
S/O	K West	90.00	0.00	90.00	Cleaner Salary	Staffing, Cleaner Salary	31
001445	H J Horticulture	3361.68	672.33	4034.01	Ground Mtce	Open Spaces	60
001446	Viking	33.48	6.70	40.18	Stationary	Office Expenses Stationary	37
001447	Western Power	1,047.36	209.47	1,256.47	Street Light Back Lane	Street Lighting Upgrade	26
001448	Wave	13.32	0.00	13.32	Water Cemetery	Cemetery MTCE	24
001449	EON	324.51	16.23	340.74	Street Lighting Electricity	Street Lighting Electricity	44
001450	Balfour Beatty	1,044.33	208.87	1,253.20	Street Lighting Upgrade	Street Lighting Upgrade	26
001451	Balfour Beatty	248.18	49.64	297.82	Street Lighting Upgrade	Street Lighting Upgrade	26
001452	CS Plumbing and Heating	55.00	11.00	66.00	Call out Village Hall Heating	Village Hall Electricity	61
001453	Wildlife Trust	120.00	24.00	144.00	NPSG Data	NP Admin Loan	27
001454	Planit – X	6,180.60	1,236.12	7,416.72	NPSG Consultant	NPSG Grant	27

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Dd	Utility Warehouse	TBC	TBC	TBC	Electricity Village Hall	Village Hall, Electricity	61
DD	BT	20.42	4.08	24.50	Telephone	Offices Expenses - Telephone	36
DD	BT	14.50	2.90	17.40	Broadband	Office Expenses - Broadband	35
DD	Anglian Water	20.42	4.08	24.50	Water Village Hall	Village Hall - Water	65

**REPORTING  
FOR INFORMATION ONLY**

- RPC19/321 Report from Traffic Movement Advisory Committee: Cllr G Slack to give verbal update.
- RPC19/322 Lighting Report: Cllr C Marston to give verbal update.
- RPC19/323 Open Spaces: Cllr C Harris to give verbal update.
- RPC19/324 Kinewell Trust: Cllr Ms K du Boulay to give verbal update.
- RPC19/325 Police Liaison
- RPC19/326 Neighbourhood Plan update
- RPC19/327 MUGA proposal and funding application
- RPC19/328 Village Hall Development Project
- RPC19/329 Date of Next Parish Council Meeting: Wednesday 13<sup>th</sup> March 2019 at 1930

Ms L Ritchie  
Clerk to the Council

\*Background information provided prior to meeting

***The Agenda specifies the business that it is proposed to transact  
(Local Government Act 1972 Sch.12 para 10 (2)(b))  
and the Council cannot lawfully decide any matter which is not specified in the Agenda  
(Longfield 7Parish Council v Wright (1918) 88 LJ Ch 119)***