

RINGSTEAD PARISH COUNCIL

Parish Office:
The Village Hall
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Ringstead
Northants NN14 4DA

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To: All Parish Councillors
From: Ms L Ritchie, Clerk to Ringstead Parish Council

Date: 6 February 2020

Dear Councillor

You are hereby summoned and required to attend the ordinary meeting of Ringstead Parish Council to be held in The Village Hall, High Street, Ringstead, Northamptonshire NN14 4DA on **Wednesday 12 February 2020** commencing at 7.30pm to transact the business listed below.

Members of the Public and Press are invited to attend and to participate in Public Open Time.

AGENDA

- RPC20/658 Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting).
- RPC20/659 To Receive and approve apologies for absence
- RPC20/660 To receive Declarations of Interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).
- RPC20/661 To receive and approve for signature the Minute of the Meetings held on the 8th January 2020.*
- RPC20/662 Review of Actions from previous meeting and to receive the Clerk's Report.*

ACTION	BY WHOM
Start an Official Complaint regarding Kinewell lake	Complaint Submitted
Request hedge to be cut back on Station Road, after nesting season	Contractor been in hospital so unable to request. Contractor only just come out of hospital. To be deferred.
Submit suggestions for Messenger Advert	Article regarding VE Day and MUGA submitted and published in Messenger
It was agreed that Clerk to request addresses to be provided by 2Commune after upcoming election at a cost of £35 + vat per address	Clerk advised 2Commune that we require the email addresses after the election in May.
Clerk to submit loan application	More information required, consultation and report to council.
Clerk to advise resident of request regarding cemetery memorial.	Clerk - Complete

Please note that this is a public meeting and you may be filmed, recorded and published.
Copies of all council papers are available to download at: www.ringsteadpc.org.uk

Promote candidacy via village messenger and social media, clerk to check NCALC guidelines	Clerk ongoing
To Submit Precept request	Clerk – Complete
Advise 'Finding Fitness' of the response to their request	Clerk - Complete
Chase Balfour Beatty / Western Power regarding light at Carlow Road	Clerk
Accept quotation from J Bright, with monies coming from Village Hall Mtce Budget. Clerk to advise and also check with Insurance if covered.	Clerk – Accepted quote not spoken with Insurance yet
Chase BT regarding broadband/refund	Clerk – complete refund received
Contact Cllr Phillips regarding Institute Payments	Clerk – Mr Phillips suggested contact previous clerk.
Contact Football club regarding rent	Clerk – Letter Sent

- RPC20/663 To receive and approve the Balance of Accounts. *
- RPC20/664 Chairman to approve and sign off the Bank Statements.
- RPC20/665 A. To receive and approve the Monthly 2018/19 Budget Review
B. To receive Report from FAC
- RPC20/666 To resolve and to approve ongoing full financial cost and support for the Ringstead Magazine as a benefit to the Parish.
- RPC20/667 To resolve and to approve Initial fact finding in to Village and Facility improvement projects making use of the working capital available for financial year 2020/2021. Projects for further consideration once quotes are received.
- Replacement and new installation of soft surface under playground equipment and the Goal areas of the peace park
 - Extension of the 1.5-meter-wide concrete paving from the recreation ground carpark to the Muga
 - Long standing repairs to the Village Hall, Guttering, skirting, Skylight flashing, mould removal, Outside Storage and access areas, general repairs and maintenance.
 - Installation of a Flag Pole in time for VE Day Celebrations
 - Replacement of damaged window or windows in the Cemetery Chapel
 - Installation of Wild follower meadow adjacent to the Muga.
- RPC20/668 To resolve to approve next steps and actions in reference to the written complaint to the Insurance Company regarding the Kinewell lake dispute
- RPC20/669 To resolve to approve next steps and actions in reference the outstanding payment from the Trustees of the Ringstead Institute Building
- RPC20/670 To resolve to approve next steps and actions in reference the outstanding Football Club Rent for the 2019/2020 season.
- RPC20/671 To resolve to approve next steps and actions in reference Ringstead Robins +++ and ownership of the Fenced garden adjoining the Community Garden
- RPC20/672 To agree holiday cover for clerk for week commencing on Sunday 16 February 2020.
- RPC20/673 To decide if village to participate in Speedwatch 2020.

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- RPC20/674 To discuss completed Neighbourhood Plan and approve for submission.
- RPC20/675 To agree action regarding quotation for works to street light at Carlow Road.
- RPC20/676 To discuss village Participation in Great British Spring Clean.
- RPC20/677 To agree action to put loan application in, arrange public consultation and report to Council.
- RPC20/678 To discuss Electricity supplier for Village Hall, and agree action with regard to recent Invoice.
- RPC20/679 To agree action with regard to Insurance Renewal.
- RPC20/680 To consider request from Waendel Walk and agree outcome.*
- RPC20/681 To approve the following invoices due for payment:

Payment Type	Payee	Total	Details	Budget	Budget Code	Spending Power
S/O	Lisa Ritchie	£414.00	Clerks Salary	Staffing, Clerk Salary	31	Local Government Act 1972 s 112
S/O	Katrina West	£90.00	Cleaner Salary	Staffing, Cleaner Salary	32	Local Government Act 1972 s 112
S/O	HMRC	£10.00	Clerks PAYE	Staffing, Clerk Salary	31	Local Government Act 1972 s 112
BACS	ENC	£84.16	Refuse Sacks	Emptying Bins	52	Public Health Act 1875 s 164 and Litter Act 1983, s 5,6
BACS	Wilby Tree Surgeon	£414.00	Tree Survey	Tree Survey	21	Open Spaces Act 1906 s 9 and 10
BACS	Emma Hall Life Flower	£120.00	Community Garden Mtce	Open Spaces, Community Garden	14	Open Spaces Act 1906 s 9 and 10
BACS	A J Print Solutions	£115.00	Neighbourhood Plan	N/Plan Admin Loan	27	Local Government Act 1972 s 111
BACS	Planit - X	£1,062.90	Neighbourhood Plan	N/Plan Admin Loan	27	Local Government Act 1972 s 111
BACS	Jamie Bright	£675.00	Installing path at MUGA	MUGA Donation	72	Open Spaces Act 1906 s 9 and 10
BACS	Balfour Beatty	£1,063.01	Repairs to Street Lights	Street Lighting Repair	26	Parish Councils Act 1957, s3
BACS	Balfour Beatty	£310.63	Repairs to Street Lights	Street Lighting Repair	26	Parish Councils Act 1957, s3
BACS	Balfour Beatty	£199.73	Repairs to Street Lights	Street Lighting Repair	26	Parish Councils Act 1957, s3
BACS	EON	£420.68	Street Lighting Electricity	Street Lighting, Electricity	44	Parish Councils Act 1957, s3

DEBIT CARD	Westfield Fasteners	£7.45	Plastic hex cover	MUGA Donation	72	Open Spaces Act 1906 s 9 and 10
DEBIT CARD	Signpost Solutions	£9.08	Square head bolt	MUGA Donation	72	Open Spaces Act 1906 s 9 and 10
DD	Total Gas & Power	£1,379.51	Village Hall Electricity	Village Hall - Electricity		Local Government Act 1972 s 19
DD	BT	£33.84	Telephone/Broadband	Offices Expenses – Telephone and Broadband	36	Local Government Act 1972 s 111
DD	Anglian Water	£14.75	Cemetery Chapel Water	Cemetery Chapel. Maintenance	24	Local Government Act 1972 s 214
DD	Anglian Water	£18.50	Water Village Hall	Village Hall - Water	65	Local Government Act 1972 s 19
TOTAL		£6,442.24				

**REPORTING
FOR INFORMATION ONLY**

- RPC20/682 Report from Traffic Movement Advisory Committee: Cllr G Slack to give verbal update.
- RPC20/683 Lighting Report: Cllr C Marston to give verbal update.
- RPC20/684 Open Spaces: Cllr C Harris to give verbal update.
- RPC20/685 Kinewell Trust: Cllr Ms K du Boulay to give verbal update.
- RPC20/686 Police Liaison
- RPC20/687 Village Hall Development Project
- RPC0/688 Date of Next Parish Council Meeting: Wednesday 11 March 2020 at 1930

Ms L Ritchie
Clerk to the Council

*Background information provided prior to meeting

***The Agenda specifies the business that it is proposed to transact
(Local Government Act 1972 Sch.12 para 10 (2)(b))
and the Council cannot lawfully decide any matter which is not specified in the Agenda
(Longfield Parish Council v Wright (1918) 88 LJ Ch 119)9***