

RINGSTEAD PARISH COUNCIL

Parish Office:
The Village Hall
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Ringstead
Northants NN14 4DA

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To: All Parish Councillors
From: Ms L Ritchie, Clerk to Ringstead Parish Council

Date: 31 August 2018

Dear Councillor

You are hereby summoned and required to attend the **Annual Meeting** of Ringstead Parish Council to be held in The Village Hall, High Street, Ringstead, Northamptonshire NN14 4DA on **Wednesday 12th September 2018** commencing at 7.30pm to transact the business listed below.

Members of the Public and Press are invited to attend and to participate in Public Open Time.

AGENDA

- RPC18/167 Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting).
- RPC18/168 To Receive and approve apologies for absence
- RPC18/169 To receive Declarations of Interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).
- RPC18/170 To receive and approve for signature the Minute of the Meetings held on the 08 August 2018.*
- RPC18/171 Review of Actions from previous meeting and to receive the Clerk's Report.*
- RPC18/172 To receive and approve the Balance of Accounts.*
- RPC18/173 Chairman to approve and sign off the Bank Statements.
- RPC18/174 To receive and approve the Monthly 2018/19 Budget Review.*
- RPC18/175 To Co-opt Mr M Kane onto Ringstead Parish Council.
- RPC18/176 To Consider Emergency Planning.
- RPC18/177 To Consider adoption of grit bins abandoned by NCC.*
- RPC18/178 Update on the Community Facilities Fund Application for the M.U.G.A.
- RPC18/179 To organize the Charity Commissions audit return for Old Reading Room and Institute.
- RPC18/180 To Consider the marking of the end of WW1.
- RPC18/181 To Consider Offer from Mick George providing Boulders for Recreation Ground Car Park.*
- RPC18/182 To Consider Archdeacon Acceptance of Works for tree works at St Marys Church*
- RPC18/183 To approve the following invoices due for payment:

Payment Type.	Payee	Net £	VAT £	Total £	Details	Budget
SO	L Ritchie	361.56	0.00	361.56	Clerk Salary	Staffing, Clerk Salary
SO	HMRC	90.38	0.00	90.38	Clerk Income Tax	Staffing, Clerk Salary

Please note that this is a public meeting and you may be filmed, recorded and published.
Copies of all council papers are available to download at: www.ringsteadpc.org.uk

S/O	K West	90.00	0.00	90.00	Cleaner Salary	Staffing, Cleaner Salary
001417	Balfour Beatty	438.28	87.66	525.94	Street Lighting Upgrade	Street Lighting Upgrade
001418	Mr R Phillips	27.00	0.00	27.00	Expenses Mileage	Training
001419	L Ritchie	8.04	0.00	8.04	Expenses, Stamps	Office Expenses - Stationary
001420	ENC	55.00	0.00	55.00	Garden Waste Bin	Cemetery Mtce
DD	Utility Warehouse	103.62	5.49	109.11	Electricity Village Hall	Village Hall, Electricity
DD	BT	25.69	5.41	30.83	Telephone	Offices Expenses - Telephone
DD	BT	27.60	5.52	33.12	Broadband	Office Expenses - Broadband
DD	Anglian Water	20.42	4.08	24.50	Water Village Hall	Village Hall - Water

**REPORTING
FOR INFORMATION ONLY**

RPC18/162 Report from Traffic Movement Advisory Committee: Cllr G Slack to give verbal update.

RPC18/163 Lighting Report: Cllr C Marston to give verbal update.

RPC18/164 Open Spaces: Cllr C Harris to give verbal update.

RPC18/165 Kinewell Trust: Cllr Ms K du Boulay to give verbal update.

RPC18/ Neighbourhood Plan

RPC18/166 Date of Next Parish Council Meeting: Wednesday 12th 2018 at 1930

Ms L Ritchie
Clerk to the Council

**Background information provided prior to meeting*

***The Agenda specifies the business that it is proposed to transact
(Local Government Act 1972 Sch.12 para 10 (2)(b))
and the Council cannot lawfully decide any matter which is not specified in the Agenda
(Longfield Parish Council v Wright (1918) 88 LJ Ch 119)***