

RINGSTEAD PARISH COUNCIL

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If a member of the public or press would like to attend this meeting, please join via Zoom details as follows.

Topic: RPC ordinary meeting

Meeting ID: 818 8821 2743

Passcode: 782632

To: All Parish Councillors
From: Ms L Ritchie, Clerk to Ringstead Parish Council

Date: 2020

Dear Councillor

You are hereby summoned and required to attend the ordinary meeting of Ringstead Parish Council to be held via video conference on **Weds 11 November 2020** commencing at 7.30pm to transact the business listed below.

Members of the Public and Press are invited to attend and to participate in Public Open Time.

AGENDA

- RPC20/930 Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting).
- RPC20/931 To Receive and approve apologies for absence
- RPC20/932 To receive Declarations of Interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).
- RPC20/933 To receive and approve for signature the Minute of the Meeting held on 14 October 2020.*
- RPC20/934 Review of Actions from previous meeting and to receive the Clerk's Report.*

Action	By Whom	Status
To add Item RPC20/914 to November agenda.	Clerk	Complete
To contact Northants Police regarding ANPR camera.	Clerk	Complete
To check status of Dog Waste bin at Recreation Ground this week.	IG	
To approach Young Farmers and other village groups regarding tree Planting.	IG	
Pay Invoices via online banking	Clerk	Complete

RPC20/935 To receive and approve the Balance of Accounts.*

RPC20/936 Chairman to sign off Bank Statements *

RPC20/937 A. To receive and approve the Monthly 2020/21 Budget Review
B. To receive Report from FAC

RPC20/938 To review and agree quotation Q1949 from Balfour Beatty.*

RPC20/939 To meet and co opt Mr Steve Groves onto Council.

RPC20/940 To consider and agree request from users of the MUGA to have some lighting installed.*

RPC20/941 To approve quotation 32635 from Soft Surfaces for works to Peace Park.*

RPC20/942 To consider and agree action on request from 'Finding-Fitness'*

RPC20/943 Agree, approve and action the following actions in preparation for the uploading of the Neighbourhood Plan to the Parish Council Website. The Council are advised by the Project Manager that failure to maintain the Parish Council website to make the Neighbourhood Plan documentation available with ease, will give the independent reviewer a strong reason to fail this plan. This will mean the 3 years of hard work undertaken by the Neighbourhood Planning Steering Committee will be lost. We cannot afford to be put in this situation.

- Develop and update the website to show a clear menu option directing people to the Neighbourhood Plan.
- All documents pertaining to the neighbourhood plan to be uploaded to the parish council website and made accessible for visitors to download and view - I believe the chair of the Neighbourhood planning group has already sent a number of documents to the Clerk.
- All URLs to be added to the website to aid accessibility of said documentation and other items relating to the neighbourhood plan – The Project Manager Colin Wilkinson has offered to help the Clerk of the Parish Council achieve this.

RPC20/944 To consider and agree action for Broadband/telephone supplier as BT contract expires soon.

RPC20/945 To discuss action regarding letter received from resident of Kinewell Close.*

RPC20/946 To Approve Invoices for payment.

Payment Type	Payee	Total	VAT	Details	Budget	Budget Code	Spending Power
S/O	Lisa Ritchie	£467.84	3	Clerks Salary	Staffing, Clerk Salary	31	Local Government Act 1972 s 112
S/O	Katrina West	£92.25	3	Cleaner Salary	Staffing, Cleaner Salary	32	Local Government Act 1972 s 112
S/O	HMRC	£116.96	3	Clerks PAYE	Staffing, Clerk Salary	31	Local Government Act 1972 s 112
	EON	£420.68	1	Street Lighting Electricity	Street Lighting Electricity	44	Local Government Act 1972 s 112
	Wilby Tree Surgeons	£912.00	1	Tree Works	Tree Works	22	Open Spaces Act 1906, s 9 and 10
	A Harvey	£ 30.00	3	Community Gdn Mtce	Open Spaces Community Gdn	14	Open Spaces Act 1906, s 9 and 10
	Smiths Fires	£33.00 £76.20	2 2	Fire Inspection	Village Hall, Fire Inspection	62	Local Government Act 1972 s 111
	Balfour Beatty	£1919.36	2	Invoice 964	Street Lighting Upgrade	74	Parish Councils Act 1957, s3
	2Commune	£ 552.00	2	Website Annual fee	Office Expenses, Website Mtce	38	Local Government Act 1972, s142
DD	Zoom	£14.39	2	Video conferencing	Offices Expenses – Telephone and Broadband	36	Local Government Act 1972 s 111
DD	BT	£22.49	2	Telephone/Broadband	Offices Expenses – Telephone and Broadband	36	Local Government Act 1972 s 111
DD	Anglian Water	£18.50	3	Water Village Hall	Village Hall - Water	65	Local Government Act 1972 s 19
TOTAL		££4,675.67					

- (1) Inclusive of VAT at 5%
(2) Inclusive of VAT at 20%
(3) VAT Exempt

REPORTING FOR INFORMATION ONLY

RPC20/947 Report from Traffic Movement Advisory Committee: Cllr G Slack to give verbal update.

RPC20/948 Lighting Report: verbal update.

Please note that this is a public meeting and you may be filmed, recorded and published.
Copies of all council papers are available to download at: www.ringsteadpc.org.uk

- RPC20/949 Open Spaces: Cllr C Harris to give verbal update.
- RPC20/950 Kinewell Trust: Cllr Ms K du Boulay to give verbal update.
- RPC20/951 Police Liaison
- RPC20/952 Village Hall Development Project
- RPC20/953 Deeds, land survey works update, Councillor Slack.
- RPC20/954 ORRI trustees report to RPC as landlords
- RPC20/955 Chapel tenants report to RPC as landlords
- RPC20/956 PWLB loan report and update
- RPC20/957 Close Date of Next Parish Council Meeting: Wednesday 9 December 2020 at 1930

Ms L Ritchie
Clerk to the Council

**Background information provided prior to meeting*

***The Agenda specifies the business that it is proposed to transact
(Local Government Act 1972 Sch.12 para 10 (2)(b))
and the Council cannot lawfully decide any matter which is not specified in the Agenda
(Longfield Parish Council v Wright (1918) 88 LJ Ch 119)***