

RINGSTEAD PARISH COUNCIL

Parish Office:
The Village Hall
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Ringstead
Northants NN14 4DA

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To: All Parish Councillors
From: Ms L Ritchie, Clerk to Ringstead Parish Council

Date: 6 March 2020

Dear Councillor

You are hereby summoned and required to attend the ordinary meeting of Ringstead Parish Council to be held in The Village Hall, High Street, Ringstead, Northamptonshire NN14 4DA on **Wednesday 11 March 2020** commencing at 7.30pm to transact the business listed below.

Members of the Public and Press are invited to attend and to participate in Public Open Time.

AGENDA

- RPC20/687 Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting).
- RPC20/688 To Receive and approve apologies for absence
- RPC20/689 To receive Declarations of Interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).
- RPC20/690 To receive and approve for signature the Minute of the Meetings held on the 12 February 2020.*
- RPC20/691 Review of Actions from previous meeting and to receive the Clerk's Report.*

Action	By Whom	Status
Investigate the replacement goal area in Peace Park with soft surface.	CH	
Investigate extension of the 1.5-meter-wide concrete paving from the recreation ground carpark to the Muga, get quotations	MK	
Long standing repairs to the Village Hall, Guttering, skirting, Skylight flashing, mould removal, Outside Storage and access areas, general repairs and maintenance, get quotations	Clerk	Ongoing due to Annual Leave
Investigate installation of a Flag Pole in time for VE Day Celebrations	CH	
Investigate replacement of damaged window or windows in the Cemetery Chapel	SC	

Please note that this is a public meeting and you may be filmed, recorded and published.
Copies of all council papers are available to download at: www.ringsteadpc.org.uk

Investigate installation of Wild flower meadow adjacent to the Muga, it was agreed to investigate polenating tree planting adjacent to MUGA instead of wild flower meadow.	KB	
Send overview of Kinewell Dispute to Cllr Conway for advice	MK/SC	
Speak to TSB regarding ORRI account to confirm current signatories	CM	
Contact Football Club via recorded letter	Clerk	Letter Sent
Source and Purchase Laminator	Clerk	Complete
Send link for emails to Cllr Boulay	Clerk	Complete
Submit concerns re Neighbourhood Plan to Clerk by 4th March	Cllrs	
Enquire about Smart meter for Village Hall Electricity	Clerk	Requested Info
Advise Waendel Walk outcome of discussion regarding route	Clerk	Complete

- RPC20/692 To receive and approve the Balance of Accounts.*
- RPC20/693 Chairman to approve and sign off the Bank Statements.
- RPC20/694 A. To receive and approve the Monthly 2018/19 Budget Review
B. To receive Report from FAC
- RPC20/695 To consider request from organisers of the Summer Show, to use the Recreation ground on Saturday 27th June.
- RPC20/696 To resolve to approve next steps and actions in reference the outstanding payment from the Trustees of the Ringstead Institute Building - Clerk to advise the Trustees of the Ringstead Institute Building of total amount owing.
- RPC20/697 To resolve to approve next steps and actions in reference the outstanding Football Club Rent for the 2019/2020 season.
- RPC20/698 To resolve to approve next steps and actions in reference Ringstead Robins and ownership of the Fenced garden adjoining the Community Garden.
- RPC20/699 To resolve to approve completed Draft Neighbourhood Plan and approve for Residents consultation.
- RPC20/700 To resolve to approve fact finding into self-funding or funded project for the installation of permanent Vehicle activated signage on Station and Denford road.
- RPC20/701 Resolve to take nominations and to approve new member or members to the Ringstead Finance committee.
- Role
- To audit monthly bank statements against approved spend
To support the Clerk and review and advise on Ringstead finance regulations
To support the Clerk and review and advise on operational finance matters
To review, amended and advise Ringstead Parish Council on Monthly spending , annual and three yearly budgets
- RPC20/702 To discuss and agree response to Solicitors regarding Kinewell Lake Dispute.
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- RPC20/703 To Consider and agree action for quotation from Wilby Tree Surgeons.*
- RPC20/704 To agree date and format for Annual Meeting and Annual Parish Meeting.
- RPC20/705 To consider and agree action regarding quotes in relation to 2nd phase of Gladstone Recreation Ground enhancement projects (reference MOM: RPC20/667), one quote for gate and another for extension of the MUGA path to car park.*
- RPC20/706 To approve the following invoices due for payment: See Appendix A*

Appendix A . V1

Payment Type	Payee	Total	Details	Budget	Budget Code	Spending Power
S/O	Lisa Ritchie	£414.00	Clerks Salary	Staffing, Clerk Salary	31	Local Government Act 1972 s 112
S/O	Katrina West	£90.00	Cleaner Salary	Staffing, Cleaner Salary	32	Local Government Act 1972 s 112
S/O	HMRC	£102.59	Clerks PAYE	Staffing, Clerk Salary	31	Local Government Act 1972 s 112
BACS	H J Horticulture	2782.87	Grounds Maintenance	Open Spaces, Community Garden	14	Open Spaces Act 1906 s 9 and 10
BACS	Planit-X	£1,560.00	Neighbourhood Plan	Neighbourhood Plan Grant	67	Local Government Act 1972 s 112
BACS	Balfour Beatty	£108.53	Invoice 85862	Street Lighting Repair	26	Parish Councils Act 1957, s3
BACS	Balfour Beatty	£61.24	Invoice 85636	Street Lighting Repair	26	Parish Councils Act 1957, s3
DEBIT CARD	Amazon	£43.99	Purchase of Laminator	Office Expenses - Stationary	37	Local Government Act 1972 s 111
DD	Total Gas & Power	£1,379.51	Village Hall Electricity	Village Hall - Electricity	61	Local Government Act 1972 s 19
DD	BT	£33.84	Telephone/Broadband	Offices Expenses – Telephone and Broadband	36	Local Government Act 1972 s 111
DD	Anglian Water	£18.50	Water Village Hall	Village Hall - Water	65	Local Government Act 1972 s 19
TOTAL		£6,595.07				

**REPORTING
FOR INFORMATION ONLY**

- RPC20/707 Report from Traffic Movement Advisory Committee: Cllr G Slack to give verbal update.
- RPC20/708 Lighting Report: Cllr C Marston to give verbal update.
- RPC20/709 Open Spaces: Cllr C Harris to give verbal update.

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- RPC20/710 Kinewell Trust: Cllr Ms K du Boulay to give verbal update.
- RPC20/711 Police Liaison
- RPC20/712 Village Hall Development Project
- RPC20/713 Date of Next Parish Council Meeting: Wednesday 15 April 2020 at 1930

Ms L Ritchie
Clerk to the Council

*Background information provided prior to meeting

***The Agenda specifies the business that it is proposed to transact
(Local Government Act 1972 Sch.12 para 10 (2)(b))
and the Council cannot lawfully decide any matter which is not specified in the Agenda
(Longfield Parish Council v Wright (1918) 88 LJ Ch 119)***

DRAFT