

RINGSTEAD PARISH COUNCIL

Parish Office:
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Ringstead
Northants NN14 4DA

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Topic: Ordinary Meeting of RPC
Time: Mar 10, 2021 07:30 PM London

Meeting ID: 848 1392 9134
Passcode: 474877

To: All Parish Councillors
From: Ms L Ritchie, Clerk to Ringstead Parish Council

Date: 2 March 2021

Dear Councillor

You are hereby summoned and required to attend the ordinary meeting of Ringstead Parish Council to be held via video conference on **Weds 10 March 2021** commencing at 7.30pm to transact the business listed below.

Members of the Public and Press are invited to attend and to participate in Public Open Time.

AGENDA

- RPC20/1038 Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting).
- RPC20/1039 To Receive and approve apologies for absence
- RPC20/1040 To receive Declarations of Interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).
- RPC20/1041 To receive and approve for signature the Minute of the Meeting held on 10 February 2021.*
- RPC20/1042 Review of Actions from previous meeting and to receive the Clerk's Report.*

Action	By Whom	Status
Publish Minutes	Clerk	Complete
Agree Insurance provider for 2021-22	Clerk	Complete, advised Came & Co
Send out donation application form.	Clerk	Complete, sent to Abbott and Sons, but incorrect so now sent to Jon Abbott from heritage society.
Confirm continued MTCE works at Community Garden by Emma Hall, Life Flower	Clerk	Complete
Get quotes for new Fire Door at Villlage Hall	CH/IG	One quote received.
Replace Rules & Regs at Cemetery	Clerk	Need new laminator sheets, waiting until next stationary order goes in.

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- RPC20/1043 To receive and approve the Balance of Accounts.*
- RPC20/1044 Chairman to sign off Bank Statements.*
- RPC20/1045 A. To receive and approve the Monthly 2020/21 Budget Review
B. To receive Report from FAC
- RPC20/1046 To consider quotation for cutting back vegetation at Recreation Ground.*
- RPC20/1047 To consider and agree action for Quotation for replacing Fire Door at Village Hall.*
- RPC20/1048 To approve Working from Home Policy.*
- RPC20/1049 To approve Expenses Policy.*
- RPC20/1050 To approve Risk Management Policy.*
- RPC20/1051 To approve Invoices for payment

Payment Type	Payee	Total	VAT	Details	Budget	Budget Code	Spending Power
S/O	Lisa Ritchie	£467.84	3	Clerks Salary	Staffing, Clerk Salary	31	Local Government Act 1972 s 112
S/O	Katrina West	£92.25	3	Cleaner Salary	Staffing, Cleaner Salary	32	Local Government Act 1972 s 112
S/O	HMRC	£116.96	3	Clerks PAYE	Staffing, Clerk Salary	31	Local Government Act 1972 s 112
BACS	A Harvey	£45.00	3	Community Garden Mtce	Open Spaces, Community Garden	14	Open Spaces Act 1906 s 9 and 10
BACS	H J Horticulture	£2,934.34	1	Grounds MTCE October 2020 to January 2021	Open Spaces,	16	Open Spaces Act 1906 s 9 and 10
BACS	Planit--X	£3,822.00	0	Neighbourhood Plan Consultant	Neighbourhood Plan Grant	67	Local Government Act 1972 s 111
BACS	Balfour Beatty	£1,984.58	1	Street Lighting Upgrade	Street Lighting Upgrade	74	Open Spaces Act 1906 s 9 and 10
DD	Zoom	£14.39	1	Video conferencing	Offices Expenses – Telephone and Broadband	36	Local Government Act 1972 s 111
DD	BT	£30.20	1	Telephone/Broadband	Offices Expenses – Telephone and Broadband	36	Local Government Act 1972 s 111
DD	Anglian Water	£18.50	2	Water Village Hall	Village Hall - Water	65	Local Government Act 1972 s 19
TOTAL		£9,526.06					
				Vat Code			
Signed				1- 20%			
Printed				2 - 5%			
				3 - Nil VAT			

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Signed							
Printed							

FOR REPORTING ONLY

- RPC20/1052 Report from Traffic Movement Advisory Committee: Cllr G Slack to give verbal update.
- RPC20/1053 Lighting Report: verbal update.
- RPC20/1054 Open Spaces: Cllr C Harris to give verbal update.
- RPC20/1055 Kinewell Trust: Cllr Ms K du Boulay to give verbal update.
- RPC20/1056 Police Liaison
- RPC20/1057 Village Hall Development Project
- RPC20/1058 Deeds, land survey works update, Councillor Slack.
- RPC20/1059 ORRI trustees report to RPC as landlords
- RPC20/1060 Chapel tenants report to RPC as landlords
- RPC20/1061 PWLB loan report and update
- RPC20/1062 Close Date of Next Parish Council Meeting: Wednesday 14 April 2021 at 1930

Ms L Ritchie
Clerk to the Council

*Background information provided prior to meeting

***The Agenda specifies the business that it is proposed to transact
(Local Government Act 1972 Sch.12 para 10 (2)(b))
and the Council cannot lawfully decide any matter which is not specified in the Agenda
(Longfield Parish Council v Wright (1918) 88 LJ Ch 119)***