

# RINGSTEAD PARISH COUNCIL

Parish Office:  
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Northants NN14 4DA

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To: All Parish Councillors  
From: Ms L Ritchie, Clerk to Ringstead Parish Council

Date: 4 October 2018

Dear Councillor

You are hereby summoned and required to attend the **Annual Meeting** of Ringstead Parish Council to be held in The Village Hall, High Street, Ringstead, Northamptonshire NN14 4DA on **Wednesday 10 October 2018** commencing at 7.30pm to transact the business listed below.

Members of the Public and Press are invited to attend and to participate in Public Open Time.

## AGENDA

- RPC18/193 Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting).
- RPC18/194 To Receive and approve apologies for absence
- RPC18/195 To receive Declarations of Interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).
- RPC18/196 To receive and approve for signature the Minute of the Meetings held on the 9 September 2018.\*
- RPC18/197 Review of Actions from previous meeting and to receive the Clerk's Report.\*
- RPC18/198 To receive and approve the Balance of Accounts.\*
- RPC18/199 Chairman to approve and sign off the Bank Statements.
- RPC18/200 To receive and approve the Monthly 2018/19 Budget Review.\*
- RPC18/201 To Consider alternative Broadband/Telephone Suppliers.\*
- RPC18/202 To Consider Yearly Rent from Football Club.
- RPC18/203 To Consider Ownership of Car Park
- RPC18/204 To Consider wayleave entitlement
- RPC18/205 To approve the following invoices due for payment:

Payment Type.	Payee	Net £	VAT £	Total £	Details	Budget
S/O	L Ritchie	361.56	0.00	361.56	Clerk Salary	Staffing, Clerk Salary
S/O	HMRC	90.38	0.00	90.38	Clerk Income Tax	Staffing, Clerk Salary
S/O	K West	90.00	0.00	90.00	Cleaner Salary	Staffing, Cleaner Salary
001421	ENC	174.88	34.98	209.86	Emptying Bins	Emptying Bins
001422	T H Services	40.00	0.00	40.00	Community Garden MTCE August	Open Spaces, Community Garden

Please note that this is a public meeting and you may be filmed, recorded and published.  
Copies of all council papers are available to download at: [www.ringsteadpc.org.uk](http://www.ringsteadpc.org.uk)

001423	T H Services	20.00	0.00	20.00	Community Garden MTCE September	Open Spaces, Community Garden
001424	Wicksteed	45.22	9.00	54.00	Peace Park Inspection	Wicksteed Annual Insp
001425	H J horticulture	2722.92	544.58	3267.50	Grass Cutting	Grass Cutting
001426	L Ritchie	189.58	0.00	189.58	Overtime/Expenses, Clerks Training Course/Mileage	Training
001427	NCALC	175.00	00.00	175.00	New Clerks Training	Training
DD	ICO Registration	35.00	0.00	35.00	ICO Registration	ICO Registration
DD	Utility Warehouse	102.03	5.51	109.54	Electricity Village Hall	Village Hall, Electricity
DD	BT	24.44	4.99	29.93	Telephone	Offices Expenses - Telephone
DD	BT	19.60	3.92	23.52	Broadband	Office Expenses - Broadband
DD	Anglian Water	20.42	4.08	24.50	Water Village Hall	Village Hall - Water

**REPORTING  
FOR INFORMATION ONLY**

- RPC18/206 Report from Traffic Movement Advisory Committee: Cllr G Slack to give verbal update.
- RPC18/207 Lighting Report: Cllr C Marston to give verbal update.
- RPC18/208 Open Spaces: Cllr C Harris to give verbal update.
- RPC18/209 Kinewell Trust: Cllr Ms K du Boulay to give verbal update.
- RPC18/210 Neighbourhood Plan update
- RPC18/211 Date of Next Parish Council Meeting: Wednesday 12th November 2018 at 1930

Ms L Ritchie  
Clerk to the Council

\*Background information provided prior to meeting

***The Agenda specifies the business that it is proposed to transact  
(Local Government Act 1972 Sch.12 para 10 (2)(b))  
and the Council cannot lawfully decide any matter which is not specified in the Agenda  
(Longfield Parish Council v Wright (1918) 88 LJ Ch 119)***