

RINGSTEAD PARISH COUNCIL

Parish Office:
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To: All Parish Councillors
From: Ms L Ritchie, Clerk to Ringstead Parish Council

Date: 3 October 2019

Dear Councillor

You are hereby summoned and required to attend the ordinary meeting of Ringstead Parish Council to be held in The Village Hall, High Street, Ringstead, Northamptonshire NN14 4DA on **Wednesday 9 October 2019** commencing at 7.30pm to transact the business listed below.

Members of the Public and Press are invited to attend and to participate in Public Open Time.

AGENDA

- RPC19/542 Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting).
- RPC19/543 To Receive and approve apologies for absence
- RPC19/544 To receive Declarations of Interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).
- RPC19/545 To receive and approve for signature the Minute of the Meetings held on the 14th August 2019.*
- RPC19/546 Review of Actions from previous meeting and to receive the Clerk's Report.*

ACTION	BY WHOM
Invite Mr Conway to next meeting to co-opt onto Council	Clerk
Request hedge to be cut back on Station Road, after nesting season	Cllr Harris
Get costs to complete all Street Lighting work to apply for possible loan	Cllr Marston
Start an Official Complaint regarding Kinewell lake	Cllr Kane on return from holiday
Contact other Parish Clerks regarding NCALC update on email addresses	Clerk
Advise relative that tree in Cemetery can be cut back	Clerk
Enquire about location of third Garden Waste Bin	Clerk
Request information on Grading Exercise from NPSG	Cllr Marston
Order Picnic tables for MUGA	Clerk

- RPC19/547 To receive and approve the Balance of Accounts.*
- RPC19/548 Chairman to approve and sign off the Bank Statements.
- RPC19/549 A. To receive and approve the Monthly 2018/19 Budget Review
- Finance Committee Budget half year review as of the 30th Sept 2019

Please note that this is a public meeting and you may be filmed, recorded and published.
Copies of all council papers are available to download at: www.ringsteadpc.org.uk

2019/2020 Forecast

- 2019/2020 predicated payments - £84,701.02
- 2019/2020 predicated receipts - £95,975.80
- 2019/2020 agreed required reserves under item RPC19/272 - £31,000.00

2019/2020 Statement year to date

- Reserve account holdings - £60,000.00
- Treasures account holdings - £12,369.55
- Payments to date - £35,517.49
- Payments being processed - £20,000.00
- Payments outstanding for year 2019/2020 - £31,286.28
- Receipts to date - £69,969.16
- Predicted working capital and reserves at year end circa - £20,000.00
- Working capital at year end to carry to 2020/20201 circa - £5000

2019 / 2020 Budget overspend lines over and above any agreed increases

- Office expenses overspend £33.00 – reduced budget from £800 to £250 per year for 2019/2020
- Streetlighting overspend £4000 – over the increased budget to £15,000.00 per year for 2019/2020
- Village Hall electricity overspend £578.60 – historic issues with meter

2019 / 2020 Budget under receipt lines

- Cemetery signage leasing costs from Abbots £500
- Cemetery plots not achieving budget plan £1800
- Reading room insurance moany £664.50
- Football club rent £5.00
- Wayleave payments £7.50

B. To receive Report from FAC

RPC19/550 To Co-opt Mr Coway onto RPC.

RPC19/551 Clarification of the costs for outstanding streetlighting lamp post repairs an and upgrades along with any lamp replacements to bring the system to fully repaired and operational.

RPC19/552 RPC to agree the requirement for a Public works loan to pay for all the outstanding streetlighting works*

RPC19/553 Council to agree further investigation in to ownership of all lampposts specifically 36, 38 37,41, 42, 43, 44, 45, 87 as there could be a possibility these lights and post belong to Aspire Homes. If the investigation it is concluded the RPC should seek to be reimbursed any monies which has been spent on the lamp maintenance and upgrading and have the lighting marked as not owned or maintained by the RPC..*

RPC19/554 To discuss and approve action for Land Registry*

RPC19/555 To confirm interpretation of 'Authority to Spend' document and adopt*

RPC19/556 RPC to agree and approve the Councils formal reporting requirements and at what stage from the Neighbourhood Planning Group in light of recent adhoc requests for full update.

RPC19/557 To review and approve quote from Jamie Bright for installation of MUGA picnic tables*

RPC19/558 To discuss options for path/steps/slabs for entrance to MUGA to prevent mud being trawled on to tarmac.

RPC19/559 To discuss and approve action for advertising in Village Messenger*

RPC19/560 To approve the following invoices due for payment: See Appendix A*

REPORTING

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FOR INFORMATION ONLY

- RPC19/561 Report from Traffic Movement Advisory Committee: Cllr G Slack to give verbal update.
- RPC19/562 Lighting Report: Cllr C Marston to give verbal update.
- RPC19/563 Open Spaces: Cllr C Harris to give verbal update.
- RPC19/564 Kinewell Trust: Cllr Ms K du Boulay to give verbal update.
- RPC19/565 Police Liaison
- RPC19/566 Neighbourhood Plan update
- RPC19/567 Village Hall Development Project
- RPC18/568 M.U.G.A. Project
- RPC19/569 Kinewell Dispute
- RPC19/570 Date of Next Parish Council Meeting: Wednesday 14th Nov 2019 at 1930

Ms L Ritchie
Clerk to the Council

*Background information provided prior to meeting

***The Agenda specifies the business that it is proposed to transact
(Local Government Act 1972 Sch.12 para 10 (2)(b))
and the Council cannot lawfully decide any matter which is not specified in the Agenda
(Longfield Parish Council v Wright (1918) 88 LJ Ch 119)***