To: All Parish Councillors  
From: Ms L Ritchie, Clerk to Ringstead Parish Council  

Date 2 January 2019  

Dear Councillor

You are hereby summoned and required to attend the ordinary meeting of Ringstead Parish Council to be held in The Village Hall, High Street, Ringstead, Northamptonshire NN14 4DA on Weds 8 January 2020 commencing at 7.30 pm to transact the business listed below.

Members of the Public and Press are invited to attend and to participate in Public Open Time.

**AGENDA**

**RPC20/634**  
Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting).

**RPC20/635**  
To Receive and approve apologies for absence

**RPC20/635**  
To receive Declarations of Interest under the Council’s Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).

**RPC20/637**  
To receive and approve for signature the Minute of the Meetings held on the 11 December 2019.*

**RPC20/638**  
Review of Actions from previous meeting and to receive the Clerk’s Report.*

<table>
<thead>
<tr>
<th>ACTION</th>
<th>BY WHOM</th>
</tr>
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<tbody>
<tr>
<td>Start an Official Complaint regarding Kinewell lake</td>
<td>Council confirms wants complaint to be put in. MK, Not complete to be deferred to Dec Meeting.</td>
</tr>
<tr>
<td>Request hedge to be cut back on Station Road, after nesting season</td>
<td>Contractor been in hospital so unable to request. Contractor only just come out of hospital. To be deferred.</td>
</tr>
<tr>
<td>Submit suggestions for Messenger Advert</td>
<td>Cllrs, Deferred Nil response as yet Clerk has noted Cut of dates for next few issues.</td>
</tr>
<tr>
<td>Investigate BT Price changes</td>
<td>Clerk - Awaiting response from BT appears charging twice for Broadband</td>
</tr>
<tr>
<td>Take forward changing of Bank Account</td>
<td>Clerk – Complete</td>
</tr>
<tr>
<td>Establish how Institute Payments contribute to Insurance costs</td>
<td>Clerk – Not complete</td>
</tr>
<tr>
<td>Promote candidacy via village messenger and social media, clerk to check NCALC guidelines</td>
<td>Clerk</td>
</tr>
</tbody>
</table>
Confirm costs for CiLCA training  |  Clerk - Complete
Liaise with resident regarding Memorial RPC19/616  |  KB
Accept Woodland trust offer for Parkland Trees  |  Clerk, initial enquiry made, open to applications again from 6.1.20
Advise Resident Walnut tree in peace park cannot be cut until June/July due to possible damage to tree  |  Clerk - Complete
Accept quotation from J Bright, with monies coming from Village Hall Mtce Budget. Clerk to advise and also check with Insurance if covered.  |  Clerk – Accepted quote not spoken with Insurance yet

RPC20/639  To receive and approve the Balance of Accounts.*

RPC20/640  Chairman to approve and sign off the Bank Statements.

RPC20/641  A.  To receive and approve the Monthly 2018/19 Budget Review
        B.  To receive Report from FAC

RPC20/642  To consider and agree action regarding appeal from resident regarding memorial at Cemetery.

RPC20/643  To consider and agree action regarding request from ‘Finding Fitness’ Summer clubs.

RPC20/644  To Consider and agree Messenger submission proposal regarding VE Day 2020.

Next year’s early May bank holiday will be moved back by four days for the whole of the UK to coincide with the 75th anniversary of VE Day.

May Day is traditionally held on a Monday but will be put back to Friday 8 May 2020.

VE Day, or Victory in Europe Day, marks the day towards the end of World War Two when fighting against Germany came to an end in Europe.

Ringstead Parish Council has made funding available to support VE day 75th anniversary events, To apply for funding please contact the Parish Clerk clerk@ringsteadpc.org.uk for details of how to apply. Please note that funding will only be considered if the event is open to everyone in the village.

VEDay75 in May 2020 is a three-day national and international event that is set to be one of the biggest commemorations of the end of World War 2 in Europe. Tens of thousands of people will be taking part from 8th to 10th May 2020 in a whole range of inclusive events:

Buglers playing the Last Post & Reveille from the top of the Four Peaks and at many other locations around the world
Pipers playing the tunes Battle’s O’er and VE 75 Years
The Nation’s Toast to the Heroes of World War 2
A Cry for Peace Around the World
Ringing out for Peace in churches and cathedrals
Street parties and celebrations at pubs, clubs, hotels, village greens and halls
Services of commemoration and celebration in churches, including the reading of a Tribute to the Millions and the playing of the Last Post & Reveille

Please note that this is a public meeting and you may be filmed, recorded and published. Copies of all council papers are available to download at: www.ringsteadpc.org.uk
To Consider and agree further actions on Tree Survey.*

To discuss and agree locations for Chestnut trees, kindly donated by a resident.

Councilors to agree and approve proposed Precept Increase.

To agree action with regard to email addresses for Cllrs.

To Approve Invoices for payment.

<table>
<thead>
<tr>
<th>Payment Type</th>
<th>Payee</th>
<th>Total £</th>
<th>Details</th>
<th>Budget</th>
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<th>Spending Power</th>
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<tr>
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<td>L Ritchie</td>
<td>410.04</td>
<td>Clerk Salary</td>
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<td>Local Government Act 1972 s 112</td>
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<td></td>
<td>A Harvey</td>
<td>35.00</td>
<td>Community Garden Mtce</td>
<td>Open Spaces, Community Garden</td>
<td>14</td>
<td>Open Spaces Act 1906 s 9 and 10</td>
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<td>Wilby Tree Surgeon</td>
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<td>Tree Survey</td>
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<td>Open Spaces Act 1906 s 9 and 10</td>
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<td>ENC</td>
<td>84.16</td>
<td>Refuse Sacks</td>
<td>Emptying Bins</td>
<td>52</td>
<td>Public Health Act 1875 s 164 and Litter Act 1983, s 5,6</td>
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<td>DD BT</td>
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<td>Telephone/Broadband</td>
<td>Offices Expenses - Telephone</td>
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<td>Local Government Act 1972 s 111</td>
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<td>ACCOUNT IN CREDIT DUE TO REFUND FOR CALL OUT</td>
<td>Office Expenses - Broadband</td>
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<td>Anglian Water</td>
<td>14.75</td>
<td>Cemetery Chapel Water</td>
<td>Cemetery Chapel, Maintenance</td>
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<td>Local Government Act 1972 s 214</td>
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<td>Anglian Water</td>
<td>18.50</td>
<td>Water Village Hall</td>
<td>Village Hall - Water</td>
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FOR INFORMATION ONLY

RPC20/650  Report from Traffic Movement Advisory Committee: Cllr G Slack to give verbal update.
RPC20/651  Lighting Report: Cllr C Marston to give verbal update.
RPC20/652  Open Spaces: Cllr C Harris to give verbal update.
RPC20/653  Kinewell Trust: Cllr Ms K du Boulay to give verbal update.
RPC20/654  Police Liaison
RPC20/655  Neighbourhood Plan update
RPC20/656  Village Hall Development Project
RPC20/657  Date of Next Parish Council Meeting: Wednesday 13th February 2020 at 1930

Mrs L Ritchie
Clerk to the Council