

# RINGSTEAD PARISH COUNCIL

Parish Office:  
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To: All Parish Councillors  
From: Ms L Ritchie, Clerk to Ringstead Parish Council

Date: 7 June 2018

Dear Councillor

You are hereby summoned and required to attend the **Annual Meeting** of Ringstead Parish Council to be held in The Village Hall, High Street, Ringstead, Northamptonshire NN14 4DA on **Wednesday 13<sup>th</sup> June 2018** commencing at 7.30pm to transact the business listed below.

Members of the Public and Press are invited to attend and to participate in Public Open Time.

## AGENDA

- RPC18/096 Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting).
- RPC18/097 To Receive and approve apologies for absence
- RPC18/098 To receive Declarations of Interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).
- RPC18/099 To receive and approve for signature the Minute of the Meetings held on the 9 May 2018.\*
- RPC18/100 Review of Actions from previous meeting and to receive the Clerk's Report.\*
- RPC18/101 To receive and approve the Balance of Accounts.\*
- RPC18/102 Chairman to approve and sign off the Bank Statements.
- RPC18/103 To receive and approve the Monthly 2018/19 Budget Review.\*
- RPC18/104 To receive, complete and approve the Annual Governance Statement 2017/18.\*
- RPC18/105 To receive and approve the Accounting Statement 2017/18.\*
- RPC18/106 To receive, approve and accept the Internal Auditor's Report.\*
- RPC18/107 To receive and approve the Annual Return in its entirety and to sign where indicated.\* Clerk to submit the Annual Return by the 11th June 2018.
- RPC18/108 To note that in accordance with the Accounts and Audit Regulations 2015 the period of inspection for the exercise of public rights is from TBC.
- RPC18/109 To consider and review the Clerk's Salary in accordance with the National Pay Scales.

Please note that this is a public meeting and you may be filmed, recorded and published.  
Copies of all council papers are available to download at: [www.ringsteadpc.org.uk](http://www.ringsteadpc.org.uk)

- RPC18/107 To Consider proposal from Wellingborough & District Nene Angling Club regarding management of Kinewell Lake.
- RPC18/108 To Consider results from Neighbourhood Plan Questionnaire.\*
- RPC18/108 To nominate a councilor to be JAG Representative.
- RPC18/109 To appoint Vice Chairman.
- RPC18/110 To Appoint a Councillor to be Charities Representative.
- RPC18/111 To Appoint Chair of the Finance Advisory Committee.
- RPC18/112 To Appoint Chair of the Planning Committee.
- RPC18/113 To consider quotations for rebuilding Church Wall.
- RPC18/114 To consider quotations for football field barrier
- RPC18/115 To approve the following invoices due for payment:

Chq. No.	Payee	Net £	VAT £	Total £	Details
001397	Balfour Beatty	410.09	82.02	492.11	Invoice 33797 Back Lane
001398	Scribe Finance Package	198.10	39.62	237.72	Annual Software Licence
001399	Bosworths Garden Ctr	174.57	34.91	209.48	Community Garden Chipped Bark
001400	Lisa Ritchie	20.27	0.00	20.27	Stamps and Refreshments for Meeting
001402	Richard Phillips	22.50	4.50	27.00	Ink for Printer
001403	A & R Print Solutions	380.00	76.00	456.00	Neighbourhood Plan Inv 1993
001404	A & R Print Solutions	490.00	0.00	490.00	Neighbourhood Plan Inv 2088
001405	A Harvey	Tbc	Tbc	tbc	Community Garden Mtce

**REPORTING  
FOR INFORMATION ONLY**

- RPC18/113 Report from Traffic Movement Advisory Committee: Cllr G Slack to give verbal update.
- RPC18/114 Lighting Report: Cllr C Marston to give verbal update.
- RPC18/115 Open Spaces: Cllr C Harris to give verbal update.
- RPC18/116 Kinewell Trust: Cllr Ms K du Boulay to give verbal update.
- RPC18/117 Date of Next Parish Council Meeting: Wednesday 11<sup>th</sup> July 2018 at 1930

Ms L Ritchie  
Clerk to the Council

\*Background information provided prior to meeting

***The Agenda specifies the business that it is proposed to transact  
(Local Government Act 1972 Sch.12 para 10 (2)(b))  
and the Council cannot lawfully decide any matter which is not specified in the Agenda  
(Longfield Parish Council v Wright (1918) 88 LJ Ch 119)***