

RINGSTEAD PARISH COUNCIL

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Minutes of the meeting of Ringstead Parish Council held on Wednesday 8th June 2016 at 7.30pm.

Present: Cllr R Phillips
Cllr J Hornsey
Cllr C Harris
Cllr K du Boulay
Cllr C Marston
Cllr R Hall
Mrs L Marshall (Clerk to the Council)

	Action
<p>RPC16/83: Cllr R Phillips opened the meeting and welcomed everyone. He advised of the sudden death of Cllr Mrs P Stewart. He advised that she has served on the Council for 20+ years, and that she will be sadly missed. He wished to express the Council's commiserations to her family. He asked for a minutes' silence.</p> <p>Cllr R Phillips then advised that, as discussed at the APM, the Telecom Mast has now been withdrawn from the Parish Council's point of view, and the developers are now negotiating with a local land owner.</p> <p>Cllr R Phillips further advised that, as informed at the APM, Cllr K Dornan has resigned, and the Clerk has advertised the vacancy. He said that we are now free to co-opt for Mike Patenall's vacancy; and applicant Guy Slack has been invited to the next meeting for formal Co-Option. However, an interim meeting has been arranged with Guy Slack, and possible applicant Reg Talbot, to discuss the role of a Councillor. The Chair and Clerk are to attend the interim meeting.</p>	RP/ CLERK
<p>RPC16/84: The views of members of the public were expressed with regards to traffic calming and parking in the village, with concerns that due to the further housing developments in Raunds that the problems will only increase. The matter was discussed at some length, and Cllr J Hornsey advised that he had wished to raise this issue as well.</p> <p>RESOLVED: That a sub-committee be formed, to include Councillors and residents, to look at a 12 month plan with regards to traffic calming measures and parking issues.</p>	
<p>RPC16/85: To receive and approve apologies for absence.</p> <p>There were no apologies.</p>	
<p>RPC16/86: To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</p> <p>There were no declarations of interest.</p>	
<p>RPC16/87: To receive and approve for signature the minutes of the meeting held on Wednesday 11th May 2016.</p> <p>RESOLVED: That the minutes be signed by the Chairman as a correct record of the meeting.</p>	
<p>RPC16/88.1: To receive and approve the Balance of Accounts.</p> <p>RESOLVED: That the bank reconciliation be agreed, with a current balance held of £29,419.72.</p>	

<p>RPC16/88.2: The Chairman to approve and sign the bank statement.</p> <p>RESOLVED: That the Chairman approved and sign off the bank statement.</p>	
<p>RPC16/88.3: To approve and accept the Internal Audit Report.</p> <p>RESOLVED: That the Internal Audit Report be approved and accepted by the Council.</p>	
<p>RPC16/88.4: To approve the Council obtaining a Pre Payment Card for the Clerk's use, in accordance with the recommendations made by the Internal Auditor.</p> <p>RESOLVED: To apply for a Pre Payment Card with a limit not to exceed £250.00.</p>	
<p>RPC16/88.5: Appointment of Internal Financial Controller.</p> <p>RESOLVED: To appoint Cllr K du Boulay (Vice Chair) as the Council's Internal Financial Controller.</p>	
<p>RPC16/88.6: To approve the invoices due for payment:</p> <p>Chq 1229: Leigh Electrical: £128.00 + £25.60 VAT = £153.60: Monthly Maintenance</p> <p>RESOLVED: That the payment be made and the cheque signed.</p>	
<p>REPORTING – FOR INFORMATION ONLY</p>	
<p>RPC16/89.1: There was no update with regards to the Kinewell Boundary Dispute.</p>	
<p>RPC16/89.2: Cllr J Hornsey advised that the Council have been successful in their grant application for the works to the Village Green (Terimpex Site) in the sum of £17k, and that we need to give match funding in the sum of £1,900 (less than originally budgeted for). Cllr J Hornsey advised that the Mick George Fund has specifically asked for this to be kept quiet until after the meeting on the 24th June, as they wish to be involved in the PR. Cllr J Hornsey advised that he will now proceed with getting a plan which can then go out for quotes. He asked that the matter be put on the agenda for the next meeting. Finally Cllr J Hornsey advised that the plans drawn by the children were now laid out for everyone to look at. He advised that he had promised the school that there would be a prize to one of the children for the best drawing, but now understood that the Parish Council could not spend money in this way. Cllr R Phillips said that we might be able to make a donation to the school, and asked for the item to be included in the next agenda for consideration.</p>	
<p>RPC16/89.3: Cllr C Marston said that she felt the website was out of date. It was agreed that between her and the Clerk they would obtain quotes for the building of a new website which can be brought to the September meeting for consideration.</p>	CM/ CLERK
<p>RPC16/89.4: Cllr C Marston advised that she is not going be able to undertake the co-ordination of speed watch due to holidays. After discussion it was agreed that the Clerk would write to the police advising that for this year we will have to refrain from taking part due to holidays.</p>	CLERK
<p>RPC16/90.1: There was no police report.</p>	
<p>RPC16/91: There were no District Council issues.</p>	
<p>RPC16/92.1: There were no County/Highways issues.</p>	
<p>RPC16/93.1: Cllr J Hornsey advised that he and Cllr C Harris had put a list together of the Open Spaces jobs, and will now decide between them who is doing what. He said that he had received the Licence Plans and the Licence itself from Mike Patenall, and said that he would keep the Plans but handed the Licence to the Clerk for safe keeping. The Clerk was asked to contact Highways, via Street Doctor, about the footpath at Raunds Road and the overgrown vegetation.</p>	CLERK
<p>RPC16/93.2: Cllr R Phillips advised that Ringstead Rangers wished to meet to discuss its future. The Clerk is to organise a meeting. Cllr C Harris gave his availability.</p>	CLERK

<p>RPC16/93.3: Cllr K du Boulay reported that Nicola has now left Natural England. She said she is in touch with her replacement but is yet to meet her. She advised of the ongoing problem with weed. Cllr K du Boulay also advised that there is funding available for projects, but not maintenance works.</p>	
<p>RPC16/94: There is no village hall report.</p>	
<p>RPC16/95.1: Cllr C Marston advised that she is still pursuing a new contractor and will advise the Council and make any recommendations when she has all the information.</p>	
<p>RPC16/96: Cllr R Phillips advised that following last meeting when it was agreed that the Clerk's salary would be kept in line with the NCALC recommendations, following correspondence from NCALC he advised that the Clerk would now be on LC2/SCP30.</p> <p>Cllr R Phillips also said that the Clerk wished the Council to consider whether she could use the office for her other work. It would mean coverage at the office for approximately 20 hours each week. Everyone agreed that it was better to have the premises occupied and agreed that the Clerk could use the office.</p> <p>Cllr J Hornsey said that he had seen Gill Sharman, and she wished to thank the Parish Council for the bench.</p> <p>Cllr J Hornsey said that he was not receiving his parish emails. He and the Clerk will look into this.</p> <p>Cllr R Phillips requested that next meeting there follow a Trustees meeting.</p>	
<p>RPC16/97: The meeting closed at 9.05pm. It was noted that the next meeting would be held on the 20th July at 7.30pm.</p>	

Signed: _____

Dated: _____