

# RINGSTEAD PARISH COUNCIL

Parish Office:  
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Minutes of the meeting of the Finance Advisory Committee of Ringstead Parish Council held on Monday 5<sup>th</sup> June 2017 at 7.30pm in The Village Hall, 9 High Street, Ringstead, Northants NN14 4DA.

Present: Cllr R Phillips  
Cllr G Slack  
Cllr R Talbot

In Attendance: Mrs L Marshall (Clerk to the Council)

	Action
<p><b>RPC_FAC/006 Update on Internet Banking</b> The Clerk advised that she had completed another form and hopes that the internet banking application process will be concluded soon. Discussions took place regarding the procedure for internet banking, the method of transactions being made and the risks involved. Following discussion the Clerk is to draw up an Internet Banking Policy for approval by the Committee prior to adoption by the full council. It was also agreed that the Clerk would obtain application forms for Delegate status for the internet banking for both GS and RT.</p>	CLERK
<p><b>RPC_FAC/007: Review of Annual Return / Audit Year 2016/17</b> The Clerk advised that she had made an error with the Annual Return in that she hadn't included the details of the Business Account. She advised that the form had been amended and initialed and sent back to BDO. Once approved by BDO this will be present to the full council for acceptance.</p>	
<p><b>RPC_FAC/008: Review of first sections of Finance Regulations</b> Following earlier discussions, it was agreed that the Internet Banking Policy would be drawn up first, and then the Finance Regulations looked at over the course of the year. It was also noted that new Regulations would be out later in the year in any event.</p>	
<p>Meeting Closed: 9pm</p> <p>Next Meeting: Monday 3<sup>rd</sup> July @ 7.30pm</p>	

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_